



TAX WORKSHEET

FOR ON DEMAND DRIVERS

In the event of an audit, taxpayer will furnish written records and receipts to IRS.

INCOME

1099 Misc or 1099K along with the end of year statement from company.

Tip Income – Not reported by Company \$ _____

EXPENSES

Commission and fees \$ _____

Taxes and license \$ _____

Utilities \$ _____

Monthly Cell Phone Bill (do not include cost of actual phone) multiplied by percentage of use (how many hours in a 7 day week you are driving) multiplied by months driving = expense.

Advertising \$ _____

For example: business cards

Supplies \$ _____

For example: office supplies

MILEAGE

Vehicle Make: _____ Model: _____

Date the vehicle was put into service: _____

Uncompensated Business Miles: _____

Mileage there was a passenger in the vehicle plus mileage between dropping off passenger A and picking up passenger B.

Commuting Miles: _____

Mileage from home to first passenger/pick-up plus mileage dropping off last passenger/pick-up to home. (Cannot claim this mileage.)

Personal Miles: _____

(Cannot claim this mileage.)

OUT OF SCOPE FOR VITA

Business income with loss, expenses greater than \$25,000, depreciation, actual auto expenses, underpayment of estimated tax.



Presented in partnership with the IRS.